



PARTIAL CREDIT AUTHORIZATION

Unattended Classes Policy

Like most schools, we cannot refund or give credit for classes missed during a semester, even if those absences have been frequent. Also, the entire orientation of the Music Together program is towards extending the class experience into the child's life outside of class by means of parent education and supporting materials, such as the Music Together CDs and songbooks. Tuition includes these items and consequently is not "wasted" even if classes are missed. In addition, we provide for two make-up classes per semester per child.

Nonetheless, at the discretion of the director, partial credit for up to eight classes may be provided towards future classes in cases of prolonged absence due to severe illness, unsolvable adjustment difficulty, or other unusual circumstances. The computation of this tuition credit is calculated effective at time of contact and does not include registration fees or a \$65 minimum attendance fee covering materials, licensing fees, parent education, and two classes. The minimum attendance fee for a discounted sibling is \$30.

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|---|---------------------------|-----------------|
| Unattended Classes Worksheet | | |
| Child's Name: _____ | Class: _____ | Semester: _____ |
| Parent's Name: _____ | Phone number: _____ | |
| Tuition Paid: | | \$ _____ |
| <i>Minus</i> Minimum Attendance Fee(s)(see above) | - | \$ _____ |
| <i>Minus</i> registration fees | - | \$ _____ |
| <i>Minus</i> ___ classes (over the 2 minimum) @ \$13.50 | - | \$ _____ |
| <i>Minus</i> ___ classes (sibling fee) @ \$11.00 | - | \$ _____ |
| Credit Amount: | = | \$ _____ |
| This credit amount may be applied to registration for any MT class conducted by Music Together in Phoenix up to and including the _____ semester. | | |
| _____ Date of contact | _____ | |
| | Center Director Signature | |